



MONTGOMERY/PRINCE GEORGES COUNTY CHAPTER

Executive Committee FY 2009-2010 Meeting Minutes May 11, 2010 Conference Call

Present: Angela Walter – President
Yehuda Schmidt – Past President and Recognition
Andrew Lewis – President-Elect, Treasurer
Carla Flores – Assistant Secretary
Marlon Perry – Awards
Hector Maysonet – Education
Eric Rasmussen – Sponsorship
Corinne Dougherty – Webmaster
Scott Bell – Capital Region, President
Mia Leswing – Capital Region, Certification
Marguerite Nealon – Capital Region, Membership

The meeting was called to order at 12:00pm.

Board Meeting Minutes

Carla Flores previously sent the April Board meeting minutes to the Board by e-mail. Only minor editorial changes have been received. Angela Walter instructed to accept editorial comments and consider the minutes approved.

FY2009-10 Financials

Andrew Lewis presented the FY2009-10 Financials. As of May 11, we have a net income of \$3,800. Because the spring workshop did not have separate revenue and expenses budget, the April financial statements shows a net deficit for the year. However, the spring workshop brought in more revenue that we had anticipated. Hector Maysonet will provide the details later during the board meeting (see below for further details). We still have two big transactions coming in during the month of May that may reduce our net income: the golfing event and the awards dinner.

Andrew also mentioned that the credit card processing on the website is now PCI-compliant thanks to the work of Alex Dickey and Corinne Dougherty. The “TrustWave” certification seal has been added to the web site to indicate all users that we are PCI-compliant. We are currently able to process credit card transactions for dinner meetings, workshops and sponsorship events.

A question was raised regarding double entry of names on the registration database and whether or not this was also impacting the credit card fees. Corinne explained that the double entry in the database occurs when the person hits the “submit” button twice. However hitting “submit” only takes them to a secured web page in which they would need to enter their payment information. Members are not being charged twice even if the name appears twice in the registration database.

Corporate Sponsorship

Eric Rasmussen stated that everything is set up for the golf networking event on Thursday. There are 26 people registered; mostly sponsors. New registrations will be accepted until 2:00 p.m. on Tuesday, May 11th. Tolu Shoyemi is coordinating the happy hour after the golf networking event. Scott sent follow-up emails to



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the sponsors to get their banners/give-aways for the registration but have not heard back from all the sponsors.

Next year, the Board should reevaluate if we will continue to do a golf networking event or if we should try a different event to engage government employees and students.

Awards

Angela Walter mentioned that the awards for May's dinner have been decided. Among the awards to be presented that night, Sheila Conley, Department of Health and Human Services' Deputy Chief Financial Officer will be presented with the Distinguished Leadership Award, while Jeff Steinhoff, Executive Director of the KPMG Government Institute, and past AGA National President, will receive the Achievement of the Year Award. The Chapter Special Achievement Award will be a surprise for the awards dinner.

Program

Billy Morehead, the National AGA President, is set to speak at the meeting next Tuesday. AGA National has requested that our chapter pay the cost of his hotel room. He is also speaking at a Northern Virginia Chapter meeting on Wednesday. The Northern Virginia Chapter has agreed split the costs with Montgomery/PG so that Montgomery/PG will pay his hotel room for Tuesday and Northern Virginia will pay for Wednesday. The cost to the Chapter is \$250.

Education

Hector Maysonet presented a summary of the results of the spring workshop. The spring workshop was held at the National Institutes of Health (NIH) facilities on May 6th. There were 60 attendees, mostly federal employees, including 34 NIH employees. The following presents approximate figures (not final):

- Total revenue \$ 3,000
- Total expenses 1,000
- Net revenue \$ 2,000

For next year's winter workshop, we would like to include a topic on health care reform and how it impacts the financial community.

Membership

Angela will follow-up with Scott Turnbull.

Membership

Angela will follow-up with Troy Hailey.

Webmaster

Corinne sent the Board a draft member survey consisting of 25 questions with comments due by May 21st. Corinne used a questionnaire sent by Marguerite Nealon as well as other Chapters' surveys available through AGA National's web site to draft the questions for our survey. Board members are encouraged to review the survey questions, in particular those questions that relate to their programs and provided comments or additional questions to Corinne by May 21st. Corinne expects to send the survey out the week of May 24th, with responses due on June 16th. Marguerite suggested Corinne send a follow-up email before the June 16th day. Corinne stated that she had planned to send a reminder to complete the survey around June 15th. The email Corinne sent the Board also asked the Board to consider having a drawing of one \$25 gift card to entice people to respond to the survey. The Board stated that we should go ahead and have the drawing to get as



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many responses as possible. Scott Bell, Regional Vice President, suggested that we should also give away free attendance to one of our dinner meetings for the FY 2010-2011.

With regards to the web site, Corinne mentioned that the annual AGA web site contest is ongoing. Montgomery/PG is competing this year, and Corinne is also judging websites in different groups other than our own website.

Angela asked if we could update the brochure to include pictures from this year's events, including the spring workshop for our awards dinner meeting in May. Corinne will update the brochure in the June timeframe. Yehuda Schmidt offered his assistance with updating the brochure.

Recognition

Yehuda Schmidt stated that the last submission for the 2009-2010 year is due on May 31st. Yehuda will send the updated worksheet so that the Board can send any final updates. In particular, Yehuda needs the count of new members and new CGFMs.

For next year, Andrew obtained an offline worksheet used by the DC Chapter that should assist Yehuda managing the recognition program offline.

Mentorship Program

The mentorship program will start next year. Stu Sklam is still planning how to pair members (e.g., new members paired with Board members, or new members paired with senior members).

Upcoming Events

- May Golf/Networking Event ~ May 13
- May Awards Dinner Meeting ~ May 18
- NOVA May Dinner Meeting ~ May 19

Other Items

- UMUC networking event ~ The Chapter participated in another networking event with the University of Maryland University College on April 27th. Next year, we will continue to focus on developing this relationship.
- AOF networking event ~ The Chapter participated in a networking event with the Academy of Finance. AOF is an accounting and finance association at high school level. We are planning on getting more involved next year by possibly coordinating one-day class sessions, and offering scholarships.
- Awards dinner ~ Yehuda mentioned that we should invite Molly Dawson and other HHS staff to attend the awards dinner meeting in support of Sheila Conley.

The meeting was adjourned at 1:00pm