

**Executive Committee 2008-2009 Conference Call
Board meeting Minutes
January 13, 2009**

Present: Yehuda Schmidt – President
Flora Milans – RVP
Doreen Shute – Past RVP
Scott Turnbull – Meetings
Scott Binder - Corporate Sponsorship
Scott Ing – Awards
Mike Loos - CGFM
Corrine Dougherty - Web Master
Alex Dickey – Treasurer
Andrew Lewis – Treasurer
Stu Sklamm - Special Project Director
Dawn Beatty – Programs
Chris Deeb – Regional Director of Early Careers
Anne Marie Kugler – Secretary

The meeting was called to order at 5:30 pm
Location: Ambrosia Restaurant

Minutes of Prior Meeting (11-18-08):

The minutes of the prior meeting were distributed and it was accepted by the board.

FY 2008-09 Budget, Financials:

Andrew Lewis and Alex Dickey presented updates regarding the financials for FY 09. Currently, the chapter is behind in dinner meetings. Financials represented a Net of \$9,200 and the chapter has \$44,000 in the bank. The board also voted to increase the budget for web cost.

The Audit for FY 08, Yehuda mentioned that Angela Walters has the books and will cross reference worksheets used before. On 1-19-08, Yehuda and Angela will meet to go over audit which needs to be provided by January 23rd. Angela will file a 990 by 2-15-09. Any updates regarding the audit will be sent by email.

Corporate Sponsorship:

Scott Binder mentioned that 4 out of 5 paid, waiting for E&Y. Angela Walter is in the process of obtaining an update on E&Y. Also, Mike Loos will check with PWC on the status if they are contributing to the chapter.

Monthly Program:

Dawn mentioned that there are no cancelations for February speakers.

Community services:

No updates

Early Career:

Chris Deeb mentioned that the flyers for the events are ready. The metro stop will be added and Dan will send to sponsors. Also, the sponsors should be listed by level. Andrew will be able to drop off flyers at GW before January 26, 2009.

Education:

Yehuda mentioned that the board should start to plan for the spring workshop. Any suggestions should be sent to Yehuda via email.

Membership:

More help is needed from the board members on the suspended membership list. It was suggested to have the list distributed to the board so that they can get involved in making calls. There were 25 reinstated as of 1-13-09. When the list is sent out to everyone it should include the regional team as well.

Webmaster:

Corinne presented updates on the new website. Suggestions were made that the sponsor column should go on the right side of each page. Also, more chapter news and events should be on the first page in plain view for everyone to see. The "contact us" link should be moved to the top of the page. Combine events and education news. Provide a search feature, which will coast about \$200-\$250. Directions to dinner locations should be included within the meeting information page. Chris Deeb mentioned that within the Early Careers page there should be a place for blogs from other early career members. Also add a link that goes to other chapter's websites. Scholarship winners should be posted along with their essays. Past newsletters should be available as well as slides presentations from past meetings.

The board approved to increase the budget by \$500 to include training. For any other suggestions, please provide an email to Corinne.

CGFM:

Mike Loos will email Corinne updates for the website regarding CGFM. Mike also has study guides available for members who would like to take the CGFM. Flora mentioned to bring the study guides to networking events and notify members of any training classes that are available.

Awards

Scott Ing mentioned that nomination forms were sent to the board. Also the board encourages everyone to participate more in nominating someone for an award. A timely response is requested before the end of February.

Newsletter:

Newsletter will be finalized on 1-12-09.

Recognition:

No updates

Other matters

- The Newsletter deadline will be January 26th
- Sponsors receive 15 free dinners that are platinum and gold status
- Two Hotel Scholarships coming up – anyone interested should email Yehuda

The meeting adjourned at 7:10pm