



MONTGOMERY/PRINCE GEORGES COUNTY CHAPTER

Executive Committee FY 2009-2010 Meeting Minutes February 9, 2010 Conference Call

Present: Angela Walter – President
Andrew Lewis – President-Elect, Treasurer
Alex Dickey – Co-Treasurer
Carla Flores – Assistant Secretary
Mike Loos – CGFM
Tolu Shoyemi – Early Careers
Hector Maysonet – Education
Carol Boothe – Education
Scott Turnbull – Membership
Dawn Beatty – Program
Scott Binder – Sponsorship
Eric Rasmussen – Sponsorship
Corinne Dougherty – Webmaster
Scott Bell – Capital Region, President
Flora Milans – Capital Region, Vice-President Elect
Marguerite Nealon – Capital Region, Membership

The meeting was called to order at 12:00pm.

FY2009-10 Financials

Andrew Lewis and Alex Dickey presented the FY2009-10 Financials. Alex and Andrew will look at certain revenue and expense items for needed adjustments to the budgeted amounts (e.g. workshop revenue/expense, bank/credit card fees, etc.).

Alex Dickey presented a status update of the online credit card charges.

Corporate Sponsorship

Eric Rasmussen and Scott Binder contacted the corporate sponsors to inquire about the networking event/career fair ideas for spring 2010. Two sponsors responded favorably to the idea of a golfing event. The event is being planned as a 9-hole scramble golf event at the Needwood golf course. The cost for the event is \$25, which includes cart and range balls for each participant (clubs not included). No lunch will be provided. Prior to the event the sponsors would be able to an exhibit in the area by the registration table, and there will be a happy hour after the golf event to enhance the networking opportunities.

- Alex questioned the ethics situation for government employees receiving the gift cards for winning the event. Based on regulation, winnings for an event paid for by the employee are not considered gifts; therefore, employees can accept the gift cards.
- The Board questioned if it was considered doing an 18-hole event against doing only the 9-hole. Flora Milans mentioned that even though the golfing event is a good idea, we should keep it simple doing a 9-hole event to encourage student participation and consider the 18-hole event for next year.



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- Marguerite Nealon presented the idea of doing a mentorship session after the golfing event. Tolu Shoyemi stated that students might not come out for the golfing event, but might come out for the happy hour after the event.
- Scott Bell mentioned that the Board might want to consider a bowling event. Bowling events are more attractive to students and can also be scheduled during winter.
- Some Board members raised the question as to what was promised to the sponsors in the sponsorship package as well as what are we trying to accomplish with this event. Andrew Lewis mentioned that the event was supposed to be a networking event for the firms, not necessarily a career fair. Hector Maysonet also mentioned that we should be focusing on the corporate sponsors and government employees. Scott Binder mentioned that this was always supposed to be an event directed towards the sponsors.

After ample discussion, Andrew presented a motion to move ahead with the 9-hole golfing event with exhibits from sponsors at the registration table and happy hour after the event on Tuesday, May 13th. The motion was seconded. The Board approved with no votes against.

Program

Dawn Beatty asked Carla Flores to follow-up with the speaker for the April meeting. Lisa Casias, National President-Elect will be the speaker during March's dinner meeting. The National President will be the speaker for May's awards dinner.

Community Services Plan

Angela Walters sent an email to the Board inquiring about if and how we wanted to donate to the Haiti Relief Fund. The Board decided that collections from the February and March dinner meetings will be used for donations to the Haiti Relief Fund.

Early Career

Tolu mentioned that 30 people came out to the Wizards game. The Early Career coordinators are working with the Northern Virginia Chapter and the DC Chapter to coordinate the next joint Early Careers event.

Early Careers will also work on coordinating the happy hour after the golfing event, and a bowling outing around March/April.

Education

Hector Maysonet mentioned that final invoices for the winter workshop were received and it appears we will break-even. The Board congratulated Hector and Carol Boothe for coordinating such a great event.

The spring workshop will be scheduled for half a day (4 hours in the morning) at the NIH facilities. We are planning on providing coffee and pastries.

Membership

Scott Turnbull mentioned that memberships are due on March 31st and the new suspended list comes out around May. Scott encouraged Board members to reach out to coworkers that are AGA members to renew their memberships. In addition, Stuart Sklamm will be starting the new mentorship program soon with the purpose of recruiting and retaining members.

Scott is also planning a combined happy hour event with Early Careers around St. Patrick's.



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Webmaster

Corinne Dougherty mentioned that, based on previous Board discussions, the programmer is working on the different credit card charges for events (e.g., \$15 for government employees vs. \$30 non-government employees).

In regards to the monthly emails, the delivery system MPG was trying out for a more dynamic emails kept giving filtering/access errors, so it was decided the emails will continue to be sent directly from Corinne's email.

CGFM

Mike Loos announced to the Board that March has been proclaimed the "CGFM month". Lenny Moore will present the proclamation for Montgomery County at the February dinner meeting.

Mike also mentioned that there are study guides available for Chapter members' use.

Historian

Angela will follow-up with Stu on the status.

Other Items

Flora made the following announcements:

- National Leadership Conference – All Board members are encouraged to attend.
- CGFM Capital Region Coordinator – Boris Lyubovitsky will replace Mia Leswing beginning in FY 10-11. Mia Leswing will become the new AGA National Treasurer.
- Doreen Shute has accepted the position as the Regional Coordinator for Accountability. This new position is intended to emphasize AGA's performance measures and reporting programs. Each chapter is encouraged to establish a similar position on their boards for the next fiscal year. A copy of the position description is attached.

The meeting was adjourned at 1:10pm

Next Board meeting: Tuesday, March 9th @ 12:00n (Conference Call)

Accountability Outreach Chair (Director)(Coordinator)

The Accountability Outreach Coordinator (AOC) is responsible for promoting AGA's performance and accountability programs the chapter members and the community. Accountability is one of the four strategic themes adopted by the AGA National Executive Committee and the AOC is crucial to the successful advancement of accountability in government. AGA has three accountability and performance programs:

- 1) Certificate of Excellence in Accountability Report Review Program (CEAR)– Federal Government Focus <http://www.agacgfm.org/performance/cear/>
- 2) Certificate of Achievement in Service Efforts and Accomplishments Report Review Program (SEA) – State and Local Government Focus <http://www.agacgfm.org/performance/sea/>
- 3) Citizen Centric Government Initiative <http://www.agacgfm.org/citizen/>

Chapter responsibilities should include:

- Promote public awareness and confidence in the integrity, competence and professionalism of government accountability professionals
- Be a leading source of information and knowledge on accountability within the chapter
- Promote speakers and educational/training sessions that focus on government accountability and performance best practices for chapter events
- Publicize accountability and performance activities that have been adopted by governments in the chapter newsletter
- Build relationships with other professional associations and private sector organizations to expand AGA's accountability and performance programs
- Encourage the adoption of AGA Accountability activities through speaking engagements and personal contacts
- Participate in quarterly conference calls with other AOCs and the director of performance reporting
- Encourage chapter members to participate as CEAR reviewers, SEA reviewers and Citizen Centric Report Reviewers