Executive Committee 2007-2008 Meeting Minutes
March 13, 2008

Present:
Denise Wu – President
Flora Milans – Past President
Yehuda Schmidt – President Elect
Dawn Beatty – Program
Scott Turnbull – Meetings
Scott Ing – Awards
Marlon Perry – CGFM
AnLih Tung – Early Career
Chris Deeb – Early Career
Stu Sklamm - Regional Coordinator, CGFM
Doreen Shute – RVP
Anne-Marie Kugler - Secretary

The meeting was called to order at 12:00 pm
Location: Conference Call

Workshop

Denise mentioned that the spring workshop will be held on April 29, 2008. If you know of any speakers that would like to present at a workshop, please contact Denise. A suggestion was mentioned that employees from the PSC Business Office may be interested to attend.

Membership

No updates

Community Service

Stu mentioned that the Habitat for Humanity with the DC Chapter will be held on Saturday May 3rd from 8am to 4pm. The first shift will be held from 8am to 12pm and the second shift will be held from 12 pm to 4pm for volunteers. Doreen mentioned that the National Habitat for Humanity will be held in New Orleans from April 28th to May 3rd. Board is deciding to sponsor at least one member from group to go to New Orleans.

Treasurer Report

A suggestion was mentioned that we may need to elect an assistant next year to help with financial statements.

CGFM

Marlon mentioned that the Board received proclamations from VA and DC. Marlon is working on the other chapters to obtain their proclamations.

Early Careers

Scholarships:
Denise mentioned that only one responded back regarding Early Career scholarship. She will send out a reminder to obtain more responses.

Membership Reimbursement:
Member must pay up front and send receipt via email to Angela Walter to be reimbursed.

Social Hour
AnLih and Chris mentioned that a social hour event will be held sometime next week at Foggy Bottom. This will be a joint event with the other chapters. With joint events there seems to be more responses since we are now able to provide free drinks all night

MVP Award
Chapter still needs a name for this award.

Other Matters

1. **AGA PDC hotel scholarship**
   AGA will pay for PDC hotel and registration this year. If interested contact Denise.

2. **Processing of credit card payments**.
   Updates during next meeting

3. **Next Year Board**
   Yehuda mentioned that there are 2 positions available, which include webmaster and president elect. If the chapter would like to add a position they may have to change the bylaws. However, for History/Research you have to add to duties and do not need to change bylaws. Yehuda will send out an update board member list for next year sometime next week.

4. **SLM**
   Doreen mentioned that the Sectional Leadership Meeting (SLM) will be held on June 6th and 7th. The SLM is looking for RVP, RVP Elect, Early Careers, CGFM and more. If you would like to attend please contact Doreen.

The meeting was adjourned at 12.50 pm.