



MONTGOMERY/PRINCE GEORGES COUNTY CHAPTER

BOARD MEETING MINUTES

September 28, 2010 at 12:00 p.m.

Held Via Conference Call

Present: Andrew Lewis – President
Dawn Beatty – Programs
Jimmy Hauer – Meetings
Darien Thall – Accountability/Outreach
Troy Hailey – Community Service
Joan Hebron – Community Service
Carla Flores – Early Careers
Hector Maysonet – Education
Carol Boothe – Education
Eric Rasmussen – Membership
Marlon Perry – Membership and Awards
Yehuda Schmidt – Recognition
Danielle Rosemond – Sponsorship
Corinne Dougherty – Webmaster
AnLih Tung – Awards
Angela Walter – Past President
Arrington Smith – Secretary
Scott Binder – Special Projects
Flora Milans – RVP
Dennis Green – RVP Elect
Scott Bell – Past RVP
Boris Lyubovitsky – Regional CGFM Coordinator
Evelyn Brown – Regional Chapter Development and Assistance

The meeting was called to order at 12:03 p.m.

Opening Remarks/ Announcements

Andrew Lewis stated that we are still looking for a Maryland CPA (non-board member) to review our chapter's 2009-2010 financial statements. If anyone knows of a great candidate, please refer them to Andrew Lewis.

Minutes from the August 31, 2010 Board Meeting

Andrew Lewis introduced the minutes from the August 31st board meeting. Eric Rasmussen and Corinne Dougherty both voiced corrections to the minutes. Andrew promised to make those corrections, and submit the minutes to the board for approval via e-mail.

Upcoming Events

- Dinner Meeting (Guest: John Hummel, KPMG) – Wednesday, October 13th
- Dinner Meeting (Guest: TBD) – Wednesday, November 17th
- Free Audio Conference (Subject: Fraud) – Wednesday, October 20th
- Free Audio Conference (Subject: Data Integration) – Wednesday, November 17th
- Free Audio Conference (Subject: Internal Controls) – Wednesday, December 8th



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Programs

Dawn Beatty is working to invite our November speaker, and to fill the remaining spots in the spring. Dawn reported that Doreen Shute was working with her colleagues to invite a representative from Montgomery County as the November speaker. Dawn stated that she would work with Doreen that day, but then move on to invite another speaker if Doreen's colleagues were unsuccessful. Flora Milans recommended that we consider inviting a speaker to address the subject of accountability, and potentially even a CEAR reviewer. Dawn stated that John Hummel (October speaker) will be addressing accountability, and Andrew mentioned that John Hummel is the chair of the CEAR review board for the AGA.

Meetings

As a trial run, we will be switching to a buffet style (plated salads) for the October and November dinner meetings. This buffet style should provide additional seating and tables. Feedback is welcomed so that we may make a decision as an organization whether to continue with the buffet style dinner in the spring. Andrew reported that the headcount for the September meeting was split, 49% federal employees and 51% non-federal. Jimmy Hauer reported that few people have registered for the October meeting, but that's not unusual since Corinne's announcement has not yet been released.

Early Careers

Carla Flores reported that we had an incredible turn out for the early careers BBQ. Approximately 60 people showed up to the event. Carla and Christine Tritsch are in the process of putting together another mentoring event in which we will invite students from local universities. Also, there will be a joint early careers event on November 4th with the DC and Northern Virginia chapters.

Newsletter

Carla Flores reported that the October newsletter would be completed by the end of Wednesday (9/29), and released along with Corinne's e-mail to all chapter members. Carla also reported that Betsy Eger has agreed to help with the newsletter, and may be contacting board members and others with requests.

Education

Carol Boothe and Hector Maysonet are planning the winter workshop, including a presentation on "How to Eliminate Waste." Currently, they are looking for a Yellow Book speaker from the GAO or OMB. If anyone is aware of any qualified speakers who can provide a state or local government perspective, please let Carol or Hector know. The venue for this event is still being determined as we are in the process of confirming locations at the University of Maryland-College Park and the University of Maryland-Shady Grove. As of now, Hector reported that if we were to hold the event at the College Park location, then it would likely be \$10-\$15 more per person compared to last year's workshop at Shady Grove. Hector reported that holding the winter workshop in Largo is no longer an option. Carol and Hector will let us know the final details of the workshop so that we may help with advertising as the event approaches. Carol reported that the winter workshop will likely be held on December 7, but would confirm with Flora Milans, other chapters, and the AGA National calendar to prevent conflicts.

Accountability/Outreach

Darien Thall reported that he had recently been provided with a list of available speakers on accountability. Darien has also been working with Corrine in regards to updates to the website.



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Certification

Scott Turnbull was able to provide us with two CGFM study guides, which will go to good use for those considering sitting for the CGFM. We are also looking at setting up study groups for those sitting for the exam. Andrew Lewis has been so kind to extend his knowledge and has offered to teach a review course for the CGFM.

Community Service

Troy Hailey and Joan Hebron are scheduling a Feed the Homeless event for November 30th to coincide with the board meeting. However this is tentative as they are still waiting on a confirmation for this event. Also, Joan will be handling the raffle tickets for the October dinner meeting.

Membership

Eric Rasmussen and Marlon Perry reported that AGA would like to welcome our new members who joined so far this year, including three who joined within the past month. Additionally we had 3 members sign up to be CEAR reviewers. As an organization we will continue to grow our membership through networking and the "Friends In My Backyard" campaign. To maintain membership, Marlon has developed a welcome letter for all members who join our chapter this year. Also, we will continue to provide the "free meal" option for new members, along with recognizing new members at the monthly dinner meetings.

Recognition

As of the first quarter, the chapter has 5800 points out of a possible 22,000 points needed for platinum recognition. An updated version of the point's worksheet will be sent out the first week in October. Yehuda Schmidt encouraged the chapter to focus on the certification area where we only have recorded 50 points of our a possible 4,000 points.

Webmaster

Corinne Dougherty will be video recording portions of the next dinner meeting, including our guest speaker, John Hummel, and interviews with current members on why they joined the AGA and the benefits they receive from being a member. Corinne will use this video to create a very brief advertising video about our chapter that she'll link to on our website.

Sponsorship

Danielle Rosemond is still following up with our sponsors to verify that they wish to maintain their sponsorships for the 2010-2011 program year. Danielle will be sending out sponsor invoices at the end of September via email to our chapter's sponsors.

Awards

Flora Milans reported that the DC chapter will be submitting its nominations for National awards soon, so she suggested that we follow the national criteria for recognition so that our chapter's nominations are not overlooked. Marlon promised to look into this on behalf of the chapter.

Treasurer

Alex Dickey was unable to attend the conference call. However, Andrew Lewis introduced the September trial balance. As of September 24, 2010, our chapter has a net expense of \$2,501.26. Andrew stated that this net expense amount underscores the importance of the sponsorship team's efforts to secure our sponsors for the 2010-2011 program year.



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Regional Updates

- Scott Bell will be attending the educational event for the West Virginia Chapter on November 8.
- There will be a “Mentoring Training” on October 8th at the Veterans Affairs building in DC.
- Congratulations to our President- Andrew Lewis, who was recently promoted to partner with KPMG LLP.

Upcoming Board Meetings:

- Tuesday, November 2 (conference call)
- Tuesday, November 30 (date and time TBD – pending confirmation of the community service event)

The meeting was adjourned at 12:48 p.m.