



MONTGOMERY/PRINCE GEORGE'S COUNTY CHAPTER

**2010-2011 PROGRAM YEAR
BOARD MEETING MINUTES
November 30, 2010 at 6:00 P.M.**

Location: Ambrosia Grill (802 Hungerford Drive Rockville, MD)

Present: Andrew Lewis – President
Doreen Shute – Regional Accountability Coordinator
Carla Flores – Early Careers and Newsletter
Hector Maysonet – Education
Troy Hailey – Community Service
Corinne Dougherty – Webmaster
Danielle Rosemond – Sponsorship
Alex Dickey – Treasurer
Arrington Smith – Secretary
Yehuda Schmidt – Recognition
Carol Boothe – Education
Eric Rasmussen – Membership

The meeting was called to order at 6:34 p.m.

Approved Minutes from November 2 Board Meeting

A motion to approve board minutes from the prior meeting on 11-02-10 was passed with corrections noted by board members. (Motedioned by Andrew Lewis, seconded by Eric Maysonet)

Feedback on Food Options Dinner Meeting (Buffet versus Plated Dinners)

The feedback on the buffet dinners has been positive, and the dinner meetings have been going quicker than when the dinner is served. The board members expressed support for continuing the buffet dinners through the April dinner meeting. However, the award and inaugural dinners will be plated. A request was made to have the bread also offered at the tables, which Andrew Lewis will pass along to the hotel for the January dinner meeting.

Early Careers: Co-sponsoring a Happy Hour at the NLC for Early Careers and Case Challenge

The NOVA and the DC chapters have already confirmed participation in this event. As a chapter, we are still trying to determine a budget for this event. We participated in this event in the past, and the cost was between \$350 and \$400 for the happy hour. Approximately 40 people attended this event, and it served as a great recruiting and networking event. The board voted and approved a \$400 increase to the early careers budget to host this event.

AGA PDC 2011 – Awarding of Two Hotel Scholarships for Chapter Members

Andrew Lewis will advertise the two hotel scholarships, and invite people who are interested to apply. Request will be received for two weeks, and a decision will be made after the deadline.



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Upcoming Events for December

- DC Chapter CEAR Reviewers Reception – Wednesday, December 1
- Winter Workshop – Tuesday, December 7
- Free Audio Conference (Subject: Internal Controls) – Wednesday, December 8
- Early Careers Event – Sunday, December 12
- M/PG community service event with National Center for Children and Families – Monday December 13
- Dinner Meeting (Guest: Doug Glenn, NASA) – Wednesday, January 12
- Free Audio Conference (Subject :Improper Payments) Wednesday, January 19

FY10-11 Financial Highlights

We received a lot of cash for the month of November. According to Alex Dickey, approximately \$12,000 was received for the month due to sponsorship renewals. Payments were made to the Beckley chapter for \$500. Even though we budgeted for 25 attendees at the dinner meetings, we are currently averaging 33 attendees. Overall we are doing well financially so far for the year.

Education

Hector Maysonet has sent out flyers for the winter workshop. There are still open spaces for this workshop so Hector will be redistributing e-mails for people to sign up. The board voted to increase the winter workshop budget by \$300 to pay for equipment (microphone, projectors, etc.). Hector and Carol Boothe outlined that we have asked the hotel for a classroom layout that could accommodate up to 90 people. Lunch boxes will be provided. Hector and Carol asked that if anyone is planning to attend the workshop, then please register ASAP.

Community Service:

Troy Hailey updated the board on the National Center for Children and Families (NCCF) event planned for December 13. We have been told to provide gifts, food, and arts and crafts for approximately 40 kids. Chapter members who are interested in making financial or in-kind donations to support this event can contact Troy Hailey and Alex Dickey to make arrangements. All toys not given out at the NCCF event will be donated to Toys for Tots. To accommodate the larger-than-expected turnout for the NCCF event, the Board voted to increase the community service budget by \$550. However, the Board expects the cost of the NCCF event will be offset by financial and in-kind donations, and that the full \$550 added to the Community Service budget will not be needed.

Certification

A CGFM study group at HHS will possibly be held in the February time frame. Depending on the chapter's finances, members might be required to purchase their own study guide. All who attend this study session must be valid members of AGA.



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Membership

The Early Careers and Membership committees are encouraging all to attend the joint basketball event to see the Washington Wizards in March. This will be a great way to encourage new membership as all are welcomed to attend.

Newsletter

The newsletter will be sent out after the workshop to include pictures from the event. Carla also invited anyone to submit articles on the workshop or other chapter events for her to include in the newsletter.

Sponsorships

IBM and E&Y are in the process of renewing their sponsorships. To date, we have 100% renewal of all sponsors. In addition, emails will be sent out to new organizations that have expressed interest in sponsoring our chapter.

Webmaster

Participants can now request a ticket for the Washington Wizard event through our chapter website. There are only 50 spots available for this event. The cost will be \$15 for members and \$20 for non-members. Also, RSS feeds are now available on the website, and anyone can now sign up to receive updates made to our website. Corrine Dougherty is in the process of putting together a tutorial on how to subscribe to these feeds.

The meeting was adjourned at 7:49 pm