



MONTGOMERY/PRINCE GEORGES COUNTY CHAPTER

Present: Alex Dickey – President
Dan Minger – Recognition
Carla Flores – Newsletter
Christine Tritsch – Early Careers, President-Elect
Rick Amrhein – Early Careers
Hector Maysonet – Education
Troy Hailey – Community Service
Corinne Dougherty – Webmaster
Jeff Cole – Co-Secretary
Kathleen Sobieralski - Membership
Flora Milans – Immediate Past RVP
Kim Farington – RVP-Elect
Dennis Green – RVP
Kristie Green – NoVA chapter president
Doreen Shute – Special Projects
Stu Sklamm – Special Projects
Kevin Shapiro - Certification
Bebe Oh – Awards
Carol Ann Boothe – Education
Donna Colonne - Awards
Joan Hebron – Community Service
Yehuda Schmidt – Programs
Terry Wilson – Sponsorship
Eric Rasmussen – Treasurer
Danielle Rosemond – Community Service
Jimmy Hauer – Meetings

The meeting was called to order at 12:00 pm.

Welcome/Openings Remarks

Alex Dickey opened the meeting. Roll call taken. Approval of July 26, 2011 Board meeting minutes. Motion to increase the price of the dinner meeting by \$5. The new cost of the dinner meeting would be \$35 for non- government employees, \$20 for state, local, and federal employees, and \$15 for students.

Review/Finalization of the Budget

Discussion before budget approval. Doreen Shute had a concern about the sponsorship revenue budget. She thought the budget should be higher considering the chapter was looking to increase sponsors this year. Eric Rasmussen stated a conservative approach was used for budget. Suggestion to increase sponsorship revenue and include Becker as a sponsor. Flora Milans suggested including small business sponsorships for less than \$1,000.

Doreen had a concern about the website expenses. Eric explained that expenses were reduced by \$2,500 since online registration, events, web support and management tasks transferred to 123signup.com which saved \$2,000 over Merchant Services. Will keep an active account with Merchant Services for a month for transition and back up purposes with a budget of \$80.



MONTGOMERY/PRINCE GEORGES COUNTY CHAPTER

Flora Milans had a concern about the awards expenses. We should consider an increase in budget for past presidents and volunteers. Alex mentioned having mid-year awards in January 2012. Maybe can increase budget or reallocate funds. Also consider possible budget increase in sponsorship for awards. Concern raised that having a sponsor fund a specific meeting or event could have adverse impact on current sponsorship. It was mentioned that NOVA tried this approach which resulted in a problem. An offline called by some board members to discuss small business meeting sponsorship.

Doreen had a concern about the current membership plans. Alex will send plans to all board members after today's meeting.

Motion to approve the Budget by Joann and Hector and all agreed with approval for modifications moved to the October board meeting. Board will talk again on adjustments to work plan.

Alex discussed budget email done by Eric for July and August 2011. Will send financial statement to regional team this year. IPE quarters will be sent to Dennis Green from Alex. Corrine Dougherty noted that chapter financial statement already included in newsletter. Eric discussed financial statement format.

Meeting/ Programs:

Yehuda Schmidt noted our upcoming dinner meeting programs for September 11th and October 12th. Karen Hardy from Commerce will be speaking on 9/14 on Enterprise Risk Management. On 10/12, Merrill Oliver from the Maryland Governor's Grant Office will be discussing Grants Management. A reminder that the November will be combined with NOVA and held in Virginia.

No updates on meetings from Jim Hauer. Contract sign with Hilton. All set with six dinner meetings and dropped November and April meetings from site.

Education/Workshops:

Hector Maysonet and Carol Ann Boothe reported that a third workshop has been added. A March 2012 workshop will be added, and its location will be the KPMG offices in Washington, DC. A question was raised about the location of the winter workshop. Should workshop for December 2011 be held at Marriot in College Park with a hot lunch or Shady Grove which cost less. The December workshop will have an ethics topic in the morning and panel discussion on CFO Act 20 years later.

Hector and Carol open to suggestions or comments for workshops. The Winter workshop will be finalized at the next board meeting.

Early Careers:

Christine Tritsch discussed upcoming BBQ being held at Haines Point. Please email her if you plan to attend the event. Would like all board members to attend since it is a tri-chapter event. Plans are being made for an upcoming meet and greet happy hour and a Wizards game night.



MONTGOMERY/PRINCE GEORGES COUNTY CHAPTER

Membership:

Kathleen Sobieralski reported that emails have been sent out for Membership to University of Maryland, University of Maryland University College, Prince Georges County Community College, and Howard County Community College and posted at Montgomery County Community College.

Corporate Sponsorship:

Lengthy discussion during budget approval noted above. Additional updates will be discussed online. Email should be sent current sponsors soon.

CGFM:

Kevin Shapiro reported working with NOVA. The NOVA chapter is currently offering CGFM training for interested participants for the Fall. He is working with NOVA to learn and gain experience for our chapter's Spring CGFM training program. Corrine Dougherty and Carla Flores have received information from him regarding NOVA CGFM training for inclusion on the webpage and newsletter. Part one to be sent on 9/13 and Part two On 9/20. Will have conference call on 9/16 with DC and NOVA on certification strategy and what's going on in other areas.

Community Services

Troy Hailey reported about a happy hour with a table reserved to do a walk to help benefit the National Brain Tumor Society. The happy hour will be 9/23 at Clyde's in Washington, DC and co-sponsored with the DC AGA chapter. We will also run a coat drive to help cloth the needy.

Template setup and put on web for registration.

Outreach/Accountability

Partnering with Early Careers and Membership. Email sent to start work on Citizen-centric Reporting with using students from colleges to help compile the reports as well as build awareness and recruiting from college accounting students for AGA.

Website

Corrine Dougherty reported that website management transferred to 123signup.com thanks to Dennis and Kristie Green suggestion. Send any feedback about the web to Corrine.

Discussed refunds can be issued 48 hours before an event. The refund process is manual and cost \$10 which should be passed on to registrant. Add a cancelation policy on web. There is none for dinner meetings. Need to add a prom code for sponsors and new members.

Awards

Discussion on awards for January 2012. Alex suggested putting nominees on web. Board member can vote once.

Flora discussed the upcoming nomination of Doreen Shute for the position of Senior Vice President for Regional Services of Section IV that includes the Mid-Atlantic, Southeast, and Capital Region. The Board expressed its support for the nomination.



MONTGOMERY/PRINCE GEORGES COUNTY CHAPTER

Closing Comments:

Alex ended the meeting and thanked all who participated.

A motion to end meeting from Corinne Dougherty and Kathleen Sobieralski.

The meeting was adjourned at 1:25 pm